

Aims of the class


Ciljevi časa

- Listening:
- Talking about jobs,
- Skills: Introducing yourself and others.
- Case study
- Unit 2 – Work and leisure
- Present Simple
- Vocabulary



knjiga, str. 11, Listening: TALKING ABOUT JOBS

C

 CD1.11 –1.13 Listen to three people talking about their jobs and complete this chart.

	Pierre	Gustavo	Silvia
1 What is his/her job?	an engineer	a lawyer	an architect
2 Where is he/she from?	Switzerland	Argentina	Sicily
3 Where is his/her office?	Singapore	New York	Rome
4 What does his/her partner do?	an IT consultant	a journalist	a househusband



knjiga, str. 12

SKILLS

Introducing
yourself and
others

A

🔊 CD1.14–1.16 Listen to three conversations. Decide whether these statements are true (T) or false (F). Correct the false ones.

CD

1 Jim Davis works in the advertising department.

1.14

2 Paula will be an intern in the company for three weeks.

CD

3 Lucy Collins works in finance.

1.15

4 Jonathan Ross is Jenny Bradshaw's assistant.

CD

5 Jeff and Susan work for different companies.

1.16

6 Jeff's boss is Richard Mason.



Rešenja

Conversation 1

- 1 F (Jim Davis works in sales.)
- 2 F (Paula will be an intern for three months.)


Conversation 2

- 3
- 4 F (Jonathan Ross is an assistant to Lucy Collins.)

Conversation 3

- 5 F (They work for the same company.)
- 6 T

B

 **CD1.14–1.16 Listen again and complete these extracts. Use the Useful language box below to help you.**

CD **Bob:** Hello, Jim **THIS**¹ is our new intern, Paula Atkins.

1.14 **Jim:** **NICE**² to meet you, Paula.

CD **Lucy:** Good morning. My **NAME'S**³ Lucy Collins. I'm a finance director. I work for a supermarket group.

1.15 **Jenny:** Hello, I'm Jenny Bradshaw. I'm a **DIRECTOR**⁴ of public relations. I work for a big media company.

Lucy: How do you **DO**⁵?

Jenny: Nice to meet you.

Lucy: Let me **INTRODUCE**⁶ you to my **COLLEAGUE**⁷, Jonathan Ross. He's my assistant.

Jonathan: **PLEASED**⁸ to meet you, Jenny.

CD **Jeff:** Hi, I'm Jeff. I'm **IN**⁹ Sales.

1.16 **Susan:** Hi, Jeff, I'm Susan. I **WORK**¹⁰ in Human Resources.

Jeff: How are things **GOING**¹¹ in your department?

Susan: Pretty good. I enjoy my work. My **COLLEAGUES**¹² are really nice, and I like my boss.

A job fair in Singapore

A film company is looking for a sales assistant



Background

You and a colleague work for the Treadlight Film Company, a television production company. You are both at a job fair in Singapore. You want to find an assistant for your sales manager in Singapore. On a website, you read information about three young people at the fair looking for a job in sales. Read about them, then do the task below.





Jenny Wong

Age: 20 **Born:** Taiwan

Education: high-school certificate

Work experience: sales assistant in bookshop

Languages: fluent Chinese, basic knowledge of English

Personality/appearance: elegant, friendly

Interests: music, international cinema

Cindy Tan

Age: 21

Born: Hong Kong

Education: university graduate (geography)

Work experience: –

Languages: fluent Chinese, good standard of English

Personality/appearance: well-dressed, confident

Interests: conversation, people



David Chong

Age: 24

Born: Singapore

Education: university graduate (computing)

Work experience: website designer

Languages: fluent Chinese and English

Personality/appearance: serious, hard-working

Interests: computer games, karate



Work in pairs.

- 1 Talk about the people in the profiles.

Jenny Wong is from Taiwan.

She isn't a university graduate.

Cindy Tan has no work experience.

David Chong is interested in computer games.

- 2 Imagine you have time to talk to only one of the candidates. Decide which person you want to meet.

A: I'd like to talk to because

B: I agree / don't agree. I think

- 3 You meet at the job fair and talk about the sales position.

Student A

You are a director of Treadlight Film Company. Ask the job seeker questions based on these prompts:

- Where / you come / from?
- Why / you want / job?
- What / your best quality?
- What / your favourite film or television programme?
- Why / you like the film / television programme?

Student B

You are a job seeker. Think of answers to Student A's questions.

UNIT

2

Work and leisure

'If you like what you do, it's not work.'

Maria Fiorini Ramirez, US business executive

OVERVIEW

VOCABULARY 1

Days, months, dates

READING

Describing your routine

LANGUAGE FOCUS 1

Present simple

VOCABULARY 2

Leisure activities

LISTENING

Working and relaxing

LANGUAGE FOCUS 2

Adverbs and expressions of frequency

SKILLS

Talking about work and leisure

CASE STUDY

Hudson Design Inc.

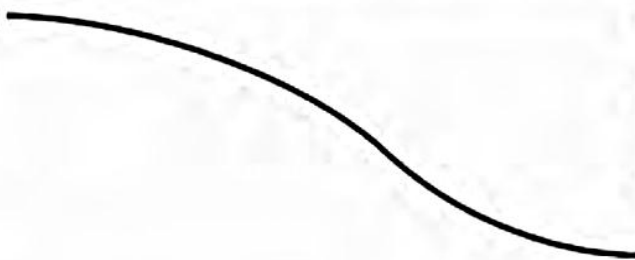


DVD projection – Free time and leisure



Things to do in your free time...

F In each box, match the words that go together to find more things to do in your free time. Use a good dictionary to help you.

- | | |
|-----------|---------------------|
| 1 stay in | a) to concerts |
| 2 play | b) a novel |
| 3 read | c) a party |
| 4 go | d) with your family |
| 5 have | e) computer games |
- 

- | | |
|-----------|------------------------|
| 6 listen | a) jogging |
| 7 go for | b) DVDs |
| 8 go | c) a walk |
| 9 work in | d) to music on my iPod |
| 10 watch | e) the garden |

Present Simple

‘Money **talks** they **say**; all it ever said to me was
“Goodbye.”’

Cary Grant, a British-American actor

We use the present simple to talk about repeated actions or events, permanent states or things which are always true.

Daisy is chatting to her brother Oliver, and his best mate Alfie, about her new boyfriend. Daisy and Oliver's mum is working in Thailand this week.



LANGUAGE FOCUS 1

Present simple

- We use the present simple to talk about habits and work routines.

*I **travel** on business.*

*We **work** long hours.*

- We add an **-s** to the verb for *he/she/it*.

*He **attends** meetings.*

*She **works** in Tokyo.*

- We use *do* and *does* in negatives and in questions.

*They **don't** work late.*

*She **doesn't** leave work until 8 p.m.*

***Do** you drive to work?*

***Does** he travel in his job?*

A

Darren Throop works for Entertainment One, a media company in Toronto, Canada. Complete the article below about his working day using the verbs from the box.

checks does drives finishes ~~gets~~ has likes makes spends travels

Darren Throop ...*gets*...¹ up at 6 a.m. and² some exercise in the gym in his house. At about 6.30, he³ breakfast for his two daughters. Then he⁴ his e-mails in his home office. He⁵ to work. At lunch time, he⁶ a salad

at his desk. At work, he⁷ a lot of time in meetings and on conference calls. He⁸ his office day at about 5 p.m. He⁹ on business a lot, so he¹⁰ to spend all his free time with his family.



B Complete this information about Masami Kimura. Use the correct form of the verbs in brackets.

I'm Masami Kimura and I'm married with two children, Aiko and Katsuki. They¹ *go*.....
(*go*) to an international school. My husband's name is Seito. He² (*work*) for a
shipping company, and I³ (*work*) for an international securities company.

We⁴ (*live*) in Tokyo, near Shinjuku. I⁵ (*travel*) to work by subway, but
Seito⁶ (*drive*) to work. We both⁷ (*like*) sports and travelling.

At the weekend, we⁸ (*play*) golf or we⁹ (*go*) camping.

Vocabulary

radni list, str. 8 i 9

Complete the time phrases in the sentences with at, on, in.
Write Ø if no word is missing.

1. The first interview is on 17 December.
2. Are you free on Wednesday?

They'll deliver the goods . at the end of the month.

We need to have a meeting Ø this afternoon.

The office closes at 6.00 p.m.

There's a staff party Ø every December.

Our visitors arrive in three hours' time.

She worked very hard Ø last winter.

Hurry up! The bank closes . in ten minutes.

What's the rule?

Study the sentences above and complete the rule.

We do **not** use *at*, *in* or *on* before *next*,, or
in a time phrase.

○ Thank you for your attention!